



Roc.No.3442/2017-Estt.I.

OFFICIAL MEMORANDUM

SUB:- ESTABLISHMENT, HIGH COURT, MADRAS – Nomination of faculties for one day Training programme for certain Assistant Section Officers / Assistants to be held on 23.09.2017 (Saturday) at 10.00.a.m. – Intimation of - Reg.

The following Officers from this Registry and three experts from outside of this Registry are nominated as faculty for One day Training Programme to be conducted for the Staff Members in the cadre of Assistant Section Officers / Assistants in the Principal Seat at Madras on 23.09.2017 (Saturday) from 10.00.A.M. onwards: -

Sl. No.	Name of the Officers/ Staff Members Tvl.	Designation
1.	V. Jaisankar	JR (Protocol)
2.	K. Arivalagan	AR (OS-I)
3.	A. Sumathi	Advocate
4.	Two Yoga Experts	Faculties from Sri Ramachandra Mission, Chennai.

High Court, Madras.

Dated : 21.09.2017.


Registrar (IT-Cum-Statistics)

To

The above mentioned Officers, High Court of Madras.

Copy to:-

1. The Registrar (Vigilance)/The Registrar (Admn.)/
The Registrar (IT-cum-Statistics)/The Registrar (Mgmt.), High Court, Madras.
2. The Director, Tamil Nadu State Judicial Academy, Chennai – 28.
3. The Deputy Registrar (Admn.I)/(Admn.II), High Court of Madras.+ Spare copies-2

**TRAINING PROGRAMME FOR ASOs AND ASSISTANTS OF HIGH COURT,
AGENDA**

DATE : 23.09.2017 (SATURDAY) - TIMING 10.00.A.M. TO 04.30.P.M.

**VENUE : MEETING HALL, LIBRARY ANNEXE, HIGH COURT OF
MADRAS**

INAUGURATION		DEPUTY REGISTRAR (ADMN.II)	10.00.A.M. TO 10.15.A.M.
SESSION	SUBJECT	FACULTY	TIMING
1	General Topic in Judicial	A.SUMATHI, ADVOCATE	10.15.A.M. TO 11.45.A.M.
TEA BREAK 11.45.A.M.TO 12.00 NOON			
SESSION	SUBJECT	FACULTY	
2	Original Side	K.ARIVALAGAN, AR(OS-I)	12.00 NOON TO 01.30.P.M.
LUNCH BREAK 01.30.P.M. TO 02.00.P.M.			
SESSION	SUBJECT	FACULTY	TIMING
3	Judicial Department	V.JAISANKAR, JR(PROTOCOL)	02.00.P.M TO 03.00.P.M.
4	Meditation	Two Experts from Sri Ramachandra Mission, Chennai.	03.00.P.M. TO 04.30.P.M.
TEA AFTER 04.30.P.M.			